



VERITAS Enterprise Vault 7.X Administration I & II (Course Code: VEV)

COURSE DESCRIPTION

The Symantec Enterprise Vault 7.x Administration I & II course is designed for the system administrator tasked with installing, operating, integrating, and monitoring the day-to-day performance of Enterprise Vault 7.x within their environment. This 5-day, instructor-led, hands-on class covers how to plan, install, configure, and use Enterprise Vault. Students will learn about the product's functionality and Enterprise Vault's operations and features. Advanced topics include the use of management and reporting, audits, Outlook Web Access, offline vault, and backing up and restoring the components of Enterprise Vault. After you complete this course, you will know how to install, configure, manage, monitor, and maintain Enterprise Vault.

Duration: 5 days

Course Objectives: By the end of this course, you should be able to

- Describe the purpose and benefits of Enterprise Vault.
- Describe the components of Enterprise Vault.
- Install and configure Enterprise Vault Sites.
- Archive Exchange user and journal mailboxes, and public folders.
- Configure and customize Enterprise Vault client tools.
- Archive the contents of personal store (PST) files.
- Set up and use File System Archiving.
- Use Enterprise Vault monitoring and reporting tools.
- Configure audit logs
- Update, rebuild, and manage indexes.
- Install, configure, and troubleshoot Outlook Web Access.
- Enable offline Vault
- Back up and restore Enterprise Vault data.

Who Should Attend: This course is for system administrators, system engineers, technical support personnel, and system integration/development staff who are responsible for installing, operating, or integrating Enterprise Vault within their environment.

Prerequisites: You should have a working knowledge of Windows, with some system administration experience. Basic familiarity with Exchange/Outlook is sufficient, while an understanding of SQL Server, Exchange and Active Directory as a power user or administrator is useful.

Hands-On: This course includes practical hands-on exercises that enable you to test your new skills and begin to transfer them into your working environment.

REGISTRATION AND INFORMATION

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COURSE OUTLINE – Administration I

Introduction to Enterprise Vault

- Nature of Business Data
- Enterprise Vault Functions
- What's New in Enterprise Vault 7

Architecture and Terminology

- Physical Components
- Logical Structure

Installation and Configuration

- Installation Pre-requisites
- Installing Enterprise Vault
- Running the Configuration Wizard

Vault Site Configuration

- Setting Up Enterprise Vault Site Properties
- Role Based Administration
- Creating a Vault Store
- Vault Store Partitions
- Retention and Deletion

Exchange Mailbox Archiving

- Mailbox Archiving Overview
- Setting Up Mailbox Archiving
- Adding Archiving Tasks
- Configuring Policies
- Granular Provisioning
- Adding an Archiving Target
- Enabling Mailboxes for Archiving

- Running Mailbox Archiving

Client Extensions

- Introduction to Enterprise Vault Extensions
- Icons, Buttons, and Menu Options
- Working with Enterprise Vault Outlook
- Using Non-Outlook E-mail Clients
- Using Archive Explorer
- Archive Search Client Tools

Journal and Public Folder Archiving

- Architecture of Journal Archiving
- Configuring Journal Archiving
- Architecture of Public Folder Archiving
- Configuring Public Folder Archiving

File System Archiving

- File System Archiving Overview
- Configuring File System Archiving
- Accessing Archived Files
- Pruning File Versions in Archives

Exchange PST File Migration

- Introduction to PST Migration
- Using Locate and Migrate
- Client-Driven PST Migration
- Troubleshooting PST Migration

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COURSE OUTLINE – Administration II

Monitoring Enterprise Vault

- Enterprise Vault Operations Manager (EVOM)
- Enterprise Vault Reporting
- Enterprise Vault Event Logs
- Automatic Performance Monitoring
- Integrating Enterprise Vault with Microsoft Operations Manager
- Tools for Troubleshooting Enterprise Vault

Configuring Auditing

- Establishing Audit Logs
- Viewing Audit Logs
- Managing Audit Logging
- Audit Logging for Searches

Managing Indexes and Managing Storage

- Indexing Overview
- Tools for Managing Indexes
- Moving an Index Location
- Item Granularity Schema
- Moving a Partition
- Item Granularity Schema
- Sizing Suggestions

Configuring Outlook Web Access (OWA) Extensions

- OWA Configurations
- OWA Clients
- Installing and Configuring Enterprise Vault OWA Extensions
- Integrating Enterprise Vault with OWA
- Supporting OWA Secure and Resilient Configurations.

Offline Vault

- Overview of Offline Vault
- Setting Up Offline Vault
- Offline Vault Options
- How Offline Vault Functions
- Customizing Offline Vault

Backing up and Recovering Enterprise Vault

- Enterprise Vault Components to Back Up
- Backup Methods
- Recovery Procedures
- Enterprise Vault Building Blocks

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